

Southwest Local Human Rights Committee
Minutes
October 19, 2011
Oxbow Center, St. Paul, VA
2:00 – 4:00 p.m.

The Southwest Local Human Rights Committee met on Wednesday, October 19, 2011 at 2:00 p.m. at the Oxbow Center in St. Paul, Virginia.

Committee Members Present: Margaret Schenck, Chair
Tracy Mullins
Mary Coppedge
Ada Stacy
Jean Hankins

Committee Members Absent: April Short
Barbara Compton

Others Present:

Nan Neese	Regional Human Rights Advocate
Joe Butcher	Clearview / Russell Co. Medical Center
Bob Merritt	Clearview / Russell Co. Medical Center
Evelyn Hamilton	Creative Family Solutions
Sharon O’Keefe-Hicks	Creative Family Solutions
Jeweale Haynes	Cross Roads Point
Rebecca Scott	Dickenson County Behavioral Health
Brittney Turner	Dickenson County Behavioral Health
Sherry Dye	DePaul Community Resources
Rod McMurray	Family Preservation Services
Debbie Henninger	Frontier Health
Lorie Horton	Highlands Community Services
Beth Young	Highlands Community Services
John Counts	Highlands Community Services
Heather Murphy	Infinite Potential
Alfred Eichler	New Beginnings
Kenneth Taylor	PD1 / Frontier Health
Sharon Taylor	PD1 / Frontier Health
Carlos Wade	R&S Helping Hands, Inc.
Thelma Bond	R&S Helping Hands, Inc.
Kim Smith	Rachel’s Haven
Glenda Pollard	VA Baptist Children’s Home/Hope Tree
Suzy Quillen	VA Baptist Children’s Home/Hope Tree

I. Welcome and Introductions

Margaret Schenck, Chair, welcomed the attendants and introductions were made.

II. Call to Order

The Chair called the meeting to order at 1:55 p.m.

III. Approval of the Minutes

Motion was made by Jean Hankins and seconded by Ada Stacy to approve the minutes of August 17, 2011 as amended. Motion carried.

IV. Advocate Reports

Nan Neese, Regional Human Rights Advocate, stated that she was the primary advocate for the southwestern affiliates. She distributed labels for updating the Rights notifications.

The first Quarterly Human Rights Reports will be due to Ms. Neese's office October 31, 2011. A report must be filed with Ms. Neese, whether there are any incidents to report or not. Reports with incidents will be presented to the Committee at the December meeting. Affiliates were reminded that all Quarterly Reports are due 30 days following the end of the quarter and Annual Reports are due by the first of February.

Ms. Neese stated that additional trainings will be provided in the coming year. She expressed her appreciation to affiliates for directing consumers and families to her office for assistance.

Motion was made by Ms. Stacy and seconded by Tracy Mullins that affiliates will include with their Annual Reports a letter of introduction, their complaint procedures and rights notification. Motion carried.

V. Request for Affiliation

None submitted.

VI. Annual Program Reports

Creative Family Solutions, Inc.

Evenly Hamilton and Sharon O'Keefe-Hicks presented the 2010 Annual Human Rights Report for Creative Family Solutions to the Committee.

DePaul Community Services

Sherry Dye presented the 2010 Annual Human Rights Report for DePaul Community Services to the Committee.

Sunhouse

Debbie Henninger presented the 2010 Annual Human Rights Report for Frontier Health's Sunhouse to the Committee.

Motion was made by Ms. Stacy and seconded by Ms. Mullins to accept the above reports as submitted. Motion carried.

VII. Provider Updates

PD1/Frontier Health

Sharon Taylor, PD1/Frontier Health, reported to Committee on two licensing citations related to quarterly treatment plan reviews and the corrective action taken. Ms. Taylor also reported to the Committee that changes in the PD1/Frontier Health behavior management procedures for group homes and day treatment services in response to their agency no longer utilizing restraint. Due to the impending licensing regulations revisions, it was the consensus of the Committee to defer the review of the procedures until the December meeting.

VA Baptist Children's Home / Hope Tree Family Services

Glenda Pollard, VA Baptist Children's Home / Hope Tree Family Services, notified the Committee that her program is in preliminary stages of pursuing a license to provide Day Support Services.

VIII. Receipt of Notices

Cumberland Mountain Community Services Board

The Committee noted their receipt of written notice by Cumberland Mountain CSB of their request to be allowed to expand their license of the Elk Garden Group Home from a seven to eight bed facility. No motion was deemed necessary.

Highlands Community Services

The Committee noted in follow-up to the verbal notification during the August meeting the receipt of written notice by Highlands Community Services of the addition of a Sponsor Home location. No motion was deemed necessary.

IX. Other Business

Due to the holidays, the next meeting is scheduled for December 14, 2011.

X. Adjournment

There being no further business, Ms. Schenck adjourned the meeting at 3:30 p.m.

Respectfully Submitted,

Lorie Horton
Administrative Liaison

Margaret Schenck
Committee Chair