

**Southwest Regional Human Rights Committee
Minutes
December 16, 2009
Oxbow Center, St. Paul, VA
2:00-4:30 p.m.**

The Southwest Regional Human Rights Committee met on Wednesday, December 16, 2009 at 2:03 p.m. at the Oxbow Center in St. Paul, Virginia.

Committee Members Present: Elvera McLees,
Margaret Schenck
Tracy Mullins
Charles Stapleton

Committee Members Absent: None

Others Present: Sid Rhoton, Mountain Connections
Sherry Dye, DePaul Community Resources
Dianna Wilson, Holton Family Services
Franklin Horton, Cumberland Mt. CSB
Rod McMurray, Family Preservation Services
Lorie Horton, Highlands Community Services
Sharon Taylor, Frontier Health-PD1
Jewell Haynes, Cross Roads
Alfred Eichler, New Beginnings
Nan Neese, Human Rights Advocate
Deb Jones, Human Rights Advocate
Rebecca Scott, Dickenson County Behavioral Health
Wendy Umbarger, Pressley Ridge
Heather Murphy, Infinite Potential
Charlie Murphy, Infinite Potential
Rob Edwards, Clinch Valley Treatment Center

I. Welcome and Introductions

Dr. McLees welcomed the Committee and Affiliates. Introductions were made.

II. Call to Order

The Chair, Dr. McLees, called the meeting to order.

III. Approval of the Minutes

Dr. McLees recommended the third paragraph under Other Business be rephrased to read: *As a general topic of discussion, it was noted that the Committee supports those measures that help prevent individuals with disabilities from being overprescribed medications with addictive potential (e.g. prescription monitoring programs).* Motion was made by Margaret Schenck and seconded by Tracy Mullins to approve the minutes of October 21, 2009 as amended. Motion carried.

IV. Advocate's Report

Nan Neese, Regional Human Rights Advocate, announced that all required reporting should be forwarded to Deborah Jones, Human Rights Advocate. Affiliates may file a one page form when immediately reporting allegations of abuse, complaints, and serious injuries or deaths. The Advocates' fax machines (and paper supplies) can not manage the multiple-page reports the agencies may use for one incident given the volume of incoming. If additional information is needed the Advocate will request it. Monthly cumulative reporting is not required, but will be happily accepted.

The LHRC Annual Report form with instructions will be e-mailed to the Affiliates. Sections without incidents may be deleted. Licensing citations related to Human Rights issues are to be reported to the Committee as they occur in addition to be document in the Annual Report.

The automated human rights reporting system is in development. It is scheduled to be in use next year.

Due the continued decrease in Licensing and Human Rights staff, both Offices are collaborating about more consistency especially related to expansions and additions of services. Affiliates are reminded to reference the Licensing web site for instructions on how to apply to add new locations or services. Configuration of the Office of Human Rights' regions continues to be under review.

Affiliates are reminded that the annual Restraint and Seclusion Report is due by January 15th to Central Office.

V. Financial Report

Franklin Horton, Cumberland Mountain CSB reported the Committee's account has a current balance of \$3, 099.98. Mr. Franklin reminded the Committee that funds are available should they wish to be reimbursed for mileage. Given the fact that no funds were used during the previous year and there is no training currently scheduled, Mr. Franklin suggested the annual affiliation fee be waived and a prorated fee be charged to new Affiliates. A motion was made by Charles Stapleton and seconded by Ms. Mullins to waive annual affiliation fee until the balance goes below \$1000 and any new Affiliate be changed a prorated fee. Motion carried.

VI. Revision of Program Rules

Lorie Horton, Highlands Community Services presented the revised program rules for Mental Health and Substance Abuse Outpatient Services. The Committee recommended the rules be split into two set of rules, one for general outpatient services and a second specifically for the Suboxone program. They recommended that rule 11 on page 2 be made more general and the overall reading level be lowered. Ms. Horton is to present revised version of the rules at the next meeting. The Committee tabled any further action until that time.

Annual Program Reports for 2008

Highlands Community Services

Ms. Horton provide with Committee with the addition information requested at the previous meeting. No motion deemed necessary.

Cross Roads Point

Jewell Hayes submitted the report to the Committee for review. The Committee requested additional information. Motion was made by Mr. Stapleton and seconded by Mr. Mullins to accept the report as submitted with the caveat that the additional information be provided at the next meeting. Motion carried.

New Beginnings

Alfred Eichler submitted the report to the Committee for review. Motion was made by Margaret Schenck and seconded by Ms. Mullins to accept the report as submitted. Motion carried.

DePaul Community Resources

Sherry Dye submitted the report to the Committee for review. The Committee noted that consumer names should not be included within the report. Motion was made by Ms. Schenck and seconded by Mr. Stapleton to accept the report as submitted. Motion carried.

Cumberland Mountain Community Services

Motion was made by Mr. Stapleton and seconded by Ms. Schenck that the Southwest Regional Human Right Committee go into closed session pursuant to VA Code §2.2-3711.A (4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records, namely to conduct a review of Cumberland Mountain's Annual Plan. Motion carried.

Mr. Horton presented the report to the Committee. Ms. Schenck moved and Ms. Mullins seconded that the Southwest Regional Human Rights Committee reconvene into public session. Motion carried.

Each member then certify that to the best of their knowledge only matters lawfully exempted from open meetings requirements were heard, discussed, or considered. Motion was made by Ms. Schenck and seconded by Ms. Mullins that the Committee accept the report as submitted. Motion carried.

VII. Other Business

The next meeting is scheduled for February 17, 2010 at the Cumberland Mountain Community Services Board for the purpose of reviewing behavioral plans. If the Tazwell School system is closed due to weather the meeting will be cancelled.

VIII. Adjournment

There being no further business, Dr. McLees adjourned the meeting at 410p.m.

Respectfully Submitted:

Lorie Horton
Staff Liaison

Dr. Elvera McLees
Committee Chairperson