

**Southwest Local Human Rights Committee  
Minutes  
June 15, 2016  
Russell County Public Library, Lebanon, Virginia  
2:00 p.m. – 4:00 p.m.**

The Southwest Local Human Rights Committee met on Wednesday, June 15, 2016 at 2:00 p.m. at the Russell County Public Library in Lebanon, Virginia.

**Members Present:** Ada Stacy, Chair  
Jean Hankins, Secretary  
Sally Lewis  
Julie Johnson  
Tamara Kincaid

**Members Absent:** Bobby Mullins, Vice Chair

**Others Present:** BJ McKnight DBHDS Human Rights Advocate  
Jennifer Kovack DBHDS Human Rights Advocate  
Sara Rays, Associated Counseling Services  
Julie Wood, Counseling Interventions Incorporated &  
Health Connect America  
Jewels Haynes, Cross Roads Point Inc.  
Teresa Vanover, Cross Roads Point Inc.  
Sherry Dye, DePaul's Community Resources  
Brian Steffey, Dickenson Community Hospital  
Franklin Horton, Cumberland Mt. Community Services  
Josh Savage, Cumberland Mt. Community Services  
Lorie Horton, Highlands Community Services  
John Counts, Highlands Community Services  
MJ Francisco, Highlands Community Services  
Glenda Pollard, Hope Tree Family Services  
Beth Blansett, Journey House  
Roxanne Lane, R&S Helping Hands, Inc.  
Diane Hines, R&S Helping Hands, Inc.  
Kim Smith, Rachel's Haven

**I. Welcome and Introductions**

The Committee Chair, Ada Stacy requested the Committee Members and Affiliates introduce themselves to the room.

**II. Call To Order**

The meeting was called to order at 2:04 p.m.

**III. Public Comment Period**

No public comments were submitted

#### **IV. Adopt Agenda**

Motion was made by Ms. Hankins and seconded by Ms. Kincaid to accept the revised agenda as submitted. Motion carried.

#### **V. Approval Of Minutes**

The Committee indicated their approval of the revised format to the minutes. Motion was made by Ms. Lewis and seconded by Ms. Johnson to approve the April 20, 2016 minutes as submitted. Motion carried.

#### **VI. Advocate's Report and Recommendations**

Jennifer Kovack, Regional Advocate introduced herself and provided her telephone number (804-248-8043) and her e-mail address ([jenniferkovack@dbh.gov](mailto:jenniferkovack@dbh.gov)). Staff changes include BJ McKnight is now in the ID Advocate role. An additional advocate position is anticipated to be assigned to SWVAMHI and community. The public comment period closed on the proposed revision to the Human Rights Regulations February 2016. The regulations are currently under review by the Executive Branch. In anticipation of the regulatory change, the Human Rights Advocates submitted a plan for consolidating the Human Rights Committees. As proposed, the SWHRC would combine with the committee located at the SWVaMHI. The new committee is proposed to meet quarterly at the Institute. The committee's role will shift based upon the revised regulations.

#### **VII. Policy and Procedure Review**

No policies were submitted for review.

#### **VIII. Request for Extended Affiliation**

- **DePaul Community Resources-Sponsored Residential**  
Sherry Dye, DePaul Community Resources requested the Committee extend affiliation to the sponsor residential services Shrader home. Motion was made by Ms. Hankins and seconded by Ms. Lewis to extend affiliation as requested. Motion carried.
- **Highlands Community Services**  
John Counts, Highlands Community Services request affiliation for the new addresses of Jeremy Schwalenberg, Theresa Schwalenberg and Pamela Absher as well as to conclude affiliation to their former addresses. Motion was made by Ms. Kincaid and seconded by Ms. Johnson to recognize the address change. Motion carried.
- **Health Connect America/Counseling Interventions**  
Julie Wood requested to extend affiliation to include additional Therapeutic Day Treatment Services at the 10 locations in Norton, Wise and Dickenson Counties. Motion was made by Ms. Kincaid and seconded by Ms. Hankins to extend affiliation as requested. Motion carried.
- **Family Preservation Services**  
Family Preservation Services representative was unable to attend the meeting but had sent the required documentation to be considered for affiliation. The documents submitted was for the purpose to request an extended affiliation to include the addition of the Summer Therapeutic Day Treatment for 2 Marion, Virginia sites. Motion was made by Ms. Kincaid and seconded by Ms. Lewis to extend affiliation as requested. Motion carried.

- Frontier Health**  
 Frontier Health Services representative was unable to attend the meeting but had sent the required documentation to be considered for affiliation. The documents submitted was for the purpose to request extended affiliation to sponsor residential services at the Smith and Wade home. Motion was made by Ms. Lewis and seconded by Ms. Johnson to extend affiliation. Motion carried.
- Journey House**  
 Beth Blansett, Journey House requested to extend affiliation to include Day Support Services at 3139 Dickenson Highway, Clintwood, Virginia 24228. Motion was made by Ms. Johnson and seconded by Ms. Kincaid to extend affiliation as requested. Motion carried.
- Crossroads Point**  
 Teresa Vanover, Crossroads Point requested affiliation for non-center based day support as they already have center based. Motion was made by Ms. Lewis and seconded by Ms. Johnson to extend affiliation. Motion carried.

**IX. Notices to Conclude Affiliation**

None submitted.

**X. Provider Updates and Other Information**

None submitted

**XI. Affiliates’ 2015 Fourth Quarter, 2015 Annual and 2016 First Quarterly Reports**

First quarter reports were provided by Dickenson County Behavioral Health, Healing Waters Counseling Center, Highlands Community Services and Journey House. Fourth quarter reports was provided by Journey House, Health Connect America provided the annual report. It was the consensus of the Committee to accept reports as the reports documented no of human rights incidents. Motion was made by Ms. Kincaid and seconded by Ms. Hankins to accept the reports as submitted. Motion carried.

Affiliates	2015/2016 Quarterly Reports Submitted				2015 Annual Reports	
	4 <sup>th</sup> 2015	1 <sup>st</sup> 2016	2 <sup>nd</sup> 2016	3 <sup>rd</sup> 2016	Scheduled Reporting Month	Submitted
	Scheduled Reporting Month					
	Feb 2016 (Meeting cancelled. Carried over to April 2016 )	April	Aug	TBD		
Associated Counseling Services	NA	NA	NA		TBD	
Clearview Center – RCMC	X				February	4/20/2016
Clinch Valley Treatment					TBD	
Counseling Interventions					June	
Creative Family Solutions/ResCare					August	
Cross Road Point	N/A	X			April	4/20/2016
Cumberland Mt. CS					February	4/20/2016
Davis House	N/A	X			April	4/20/2016

Affiliates	2015/2016 Quarterly Reports Submitted				2015 Annual Reports	
	4 <sup>th</sup> 2015	1 <sup>st</sup> 2016	2 <sup>nd</sup> 2016	3 <sup>rd</sup> 2016	Scheduled Reporting Month	Submitted
	Scheduled Reporting Month					
Feb 2016 (Meeting cancelled. Carried over to April 2016 )	April	Aug	TBD			
DePaul Community Resources	N/A	X			April	4/20/2016
Dickenson County Behavioral Health	N/A	X			April	4/20/2016
DCH-Senior Life Solutions					August	
DCH-Inpatient					August	
Family Preservation Services	N/A	X			April	4/20/2016
FH-PD1 Behavioral Health Services	X	X			February	4/20/2016
FH-Sunhouse		X			April	4/20/2016
Healing Waters Counseling Center	N/A	X			August	4/20/2016
Health Connect America					June	6/15/2016
Highland Community Services	N/A	X			February	4/20/2016
HopeTree Family Services – VA Baptist Home					April	
Infinite Potential Supportive Services					TBD	
Journey House	x	x			August	
Mountain Connections					TBD	
R&S Helping Hands	X	X			August	

**XII. Other Business**

Motion was made by Jean Hawkins and seconded by Sally Lewis that the Southwest Local Human Right Committee go into closed session pursuant to VA Code §2.2-3711.A (15), for the purpose of discussion of mental health records, specifically the review a human rights incident involving an individual receiving services with Cumberland Mountain CSB. Motion carried.

Upon reconvening in open session, each member then certified that to the best of their knowledge only matters lawfully exempted from open meetings requirements were heard, discussed or considered. No motion deemed necessary.

**XIII. Next Meeting**

The next meeting is scheduled for August 17, 2016 at the Russell County Library.

**XIV. Adjournment**

There being no further business, motion was made to adjourn the meeting at 2:45 p.m.

Respectfully Submitted,

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MJ Francisco  
Administrative Liaison

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Ada Stacy  
Committee Chair